

A. D Bell & Sons respects your privacy and takes the security of your personal data very seriously. This Privacy Policy sets out the steps that we take to ensure that any personal information you provide to us is kept secure and confidential and used only for the purposes for which it is provided.

We may obtain personal information when you contact us, place an order with us, or when we ask you for feedback. We process data in compliance with UK Data Protection legislation and follow extremely strict security procedures for storing information and preventing unauthorised access to it.

We analyse customer statistics, sales, and related purchasing information to improve our service.

We will at your request, and at any time, provide you with a copy of any business or personal information that we are holding about you or your organisation. You may at any time ask us to remove your business or personal details from our database by sending an email to info@adbell.co.uk

If we decide to change our Privacy Policy we will post the changes on our website. However, if we make material changes to the way we use your personal information we will ask for your consent to do so.

General Data Protection Regulation (GDPR) will come into force on 25 May 2018. The new laws aim to update the current Data Protection Act, increase the privacy protection of all UK and EU citizens and reduce the risk of data breaches. It will apply to all public and private organisations processing personal data.

A. D Bell & Sons is committed to a high standard of privacy and security for all individuals whose data we hold. We only process and retain the information of an individual for the following reasons.

Customers and Suppliers - Contact names, email and postal addresses will be held to allow completion of orders and contracts along with the legal requirements set out by the HMRC. These details will never be passed to a third party unless the express permission of the individual is given. The details will be held until the contract is complete.

Employees - Details of current and past employees will be held in compliance with the legal requirements and guidelines set out by the HMRC and HSE.

All Data is stored on secured premises with 24hr surveillance.

Any queries regarding GDPR compliance should be made to info@adbell.co.uk.